

## Dear Resident

I am pleased to introduce the revised Sound Insulation Grant Scheme to you. This scheme has been reviewed following extensive consultation with members of the community, Environmental Health Officers, the Manchester Airport Consultative Committee and your elected Council Members.

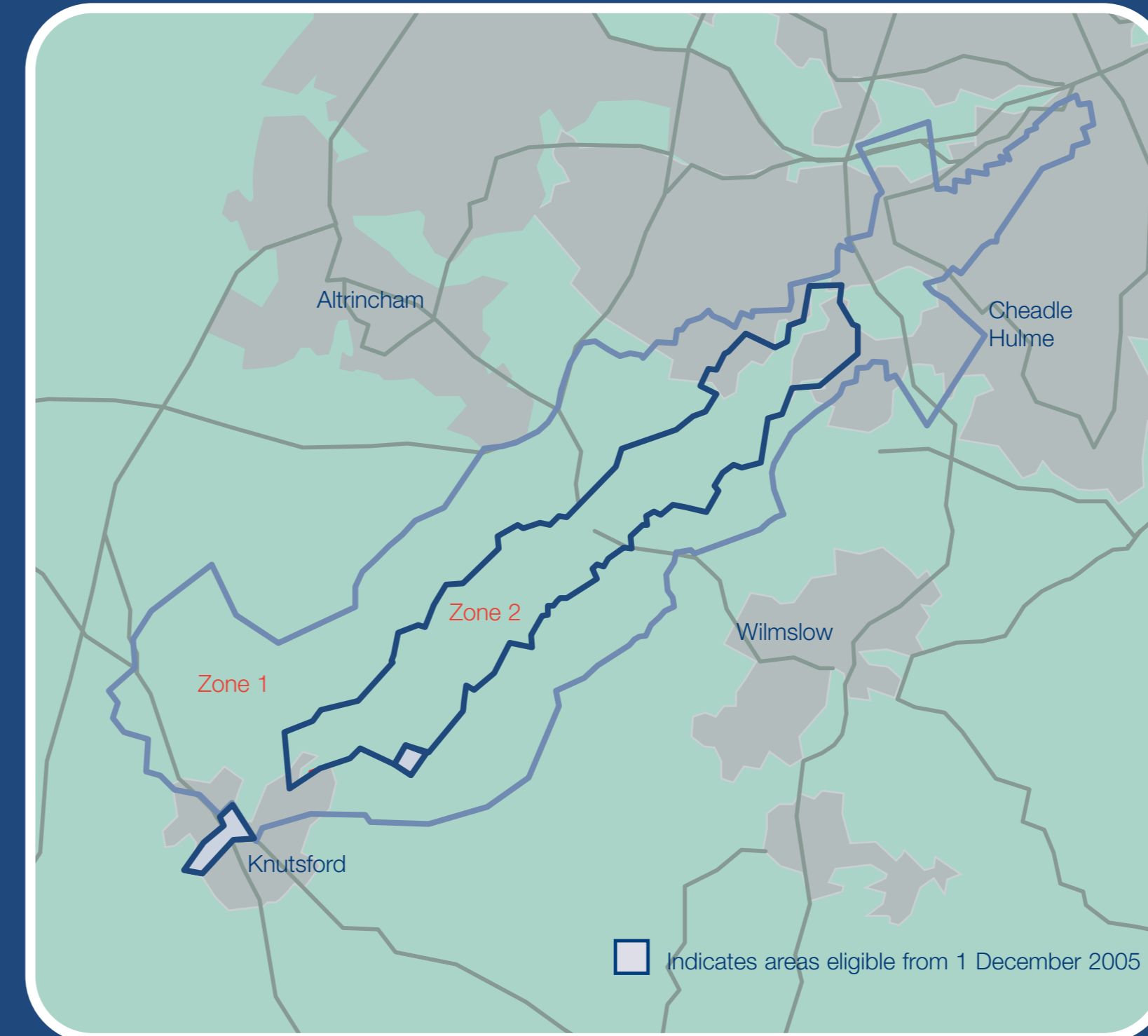
The outer scheme boundary has changed to take account of the new operations, particularly affecting Cheshire, since the opening of Runway 2. The scheme now includes an additional 2,100 properties. Additionally, we have increased the number of properties in the inner zone (now known as Zone 2) by over 1,000 homes. This is because these homes are most affected by our activities.

I am particularly pleased to tell you about the additional benefits to those properties within Zone 2 which include:

- free secondary glazing up to £2,000
- 80% of the cost of replacement glazing up to £2,000
- £150 towards loft insulation

I know that sound insulation is important to local residents and I hope that many of you will take advantage of this new enhanced scheme.

John Spooner  
Managing Director  
Manchester Airport



### Secondary Glazing

Everyone in the scheme boundary (Zones 1 & 2) is entitled to grant of £2,000 (including VAT) for secondary glazing as long as the property is of a standard brick construction. This form of insulation offers very effective noise reduction. Secondary glazing is a pane of glass added to the inside of existing windows to create a double window. To ensure the best noise reduction the panes must be as wide apart as possible (approx 10cm) and the glass be of different thicknesses.

The maximum grant available in both Zones is £2,000. Properties in Zone 1 are entitled to an 80% grant, those in Zone 2 will receive a 100% grant.

### Replacement Glazing

Only those properties in Zone 2 are entitled to a grant for replacement glazing. This form of insulation is high performance double glazing in a PVCu frame which has acoustic performance equivalent to secondary glazing. This replacement glazing has a larger gap between the panes than standard double glazing and the panes are of specific widths in order to have a noise insulating effect.

The grant for this option is up to £2,000 but the householder must pay 20% of the installation costs.

### Hardship Assistance

Householders applying for a grant may be required to pay a contribution. In cases of hardship where an occupier is receiving a Community Charge rebate of 80% or more, then a 100% grant may be considered. Written evidence will need to be provided.

### What is the SIG scheme?

This scheme offers those living close to the Airport site, within the scheme boundary, the opportunity to insulate their home against aircraft noise. The grant is associated with the house and not the resident, so, if you move house within the grant scheme area to a property that has not been insulated you may apply again for another grant.

Those properties closer to the Airport who are more affected (Zone 2) will also be offered an enhanced glazing scheme and loft insulation.

To qualify for a grant you must live in a home of a standard brick construction built before 1985.

The scheme allows you to noise insulate 5 rooms and the only rooms excluded are bathrooms, halls, stairs and kitchens, although kitchen dining rooms are allowed. If you wish, you may have the rooms insulated all together, or by making several separate applications. Grants can also be a mix of secondary and replacement glazing up to the maximum permitted grant of £2,000.

If your front door leads directly into a room eligible to be insulated then you can apply for a grant to replace the door.



Please send me further information about Sound Insulation Grant entitlement at my home:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_

Please indicate which telephone method is preferable to you:

Telephone Work: \_\_\_\_\_

Telephone Home: \_\_\_\_\_

Mobile: \_\_\_\_\_

e-mail: \_\_\_\_\_

Are you the owner of the property yes/no\*

\*if no you will need to obtain approval from the owner of the property before work goes ahead.

If you prefer applications can be made by e-mail to:  
sigsagent@manairport.co.uk



Please affix stamp here

The Sound Insulation Grant Scheme

Thomasons  
17 Brewery Yard  
Deva Centre  
Trinity Way  
Manchester  
M3 7BB



### Repeat Grants

In Zone 2 you may also apply for a repeat grant for all 5 rooms when your original installation is 15 years old or more.

### Ventilation

In order to comply with building regulations your home must be adequately ventilated and as part of the scheme your property will be fitted with an acoustic vent through an outer wall. All rooms insulated must be ventilated to allow the flow of fresh air. The amount of ventilation needed depends upon the number and type of combustion appliances in that room. If you have a combustion appliance such as a gas fire and/or back boiler, then the Airport will require you to have a gas spillage test conducted before and after fitting. If applicable to your property this will form part of the total cost of the scheme.

For your own safety you should not:

- bring a flue-less combustion appliance such as a portable gas fire into an insulated room
- change the existing appliance without conducting a gas spillage test
- obstruct permanent ventilators

### Loft Insulation

A grant for acoustic loft insulation is only available to those properties in Zone 2.

The grant for this option is £150 of which £50 may be spent on payment to an external contractor to fit the material for you.

### Important Notes:

- ! All work must be done after approval has been given by the Sound Insulation Contract Administrator. All installations must be done by an Airport approved supplier.
- ! In order to proceed with a grant you will need the authorisation of the house owner. If you are in rented accommodation you will therefore need the written permission of your landlord.
- ! Application forms will be sent to you after checking your eligibility. The Contract Administrator, Thomasons, will arrange to visit your home to prepare a quotation for you and to help you decide upon the best product to meet your needs.

### Which Zone am I in & applying for a grant

To find out if you are eligible for a grant and which Zone you are in contact the Contract Administrator:



0161 839 3993



e-mail: sigsagent@manairport.co.uk



Thomasons  
17 Brewery Yard  
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Manchester Airport Sound Insulation Grant Scheme

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www.manchesterairport.co.uk/sigscheme



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